



CASE #:.....

SAINT LUCIA
INLAND REVENUE DEPARTMENT

APPLICATION FOR NEWLY BUILT COMMERCIAL PROPERTY EXEMPTION

IN ORDER FOR THE DEPARTMENT TO PROCESS YOUR REQUEST IN A TIMELY MANNER PLEASE ENSURE THAT ALL FIELDS OF THIS APPLICATION ARE FILLED AND ALL SUPPORTING DOCUMENTS ARE ATTACHED. (PLEASE ALLOW A PERIOD OF 14 DAYS AFTER SUBMISSION FOR YOUR REQUEST TO BE PROCESSED.)

TAXPAYER INFORMATION

Form with fields: TAX ACCOUNT NUMBER, TAXPAYER/BUSINESS NAME, CONTACT INFORMATION (TEL, EMAIL), POSTAL ADDRESS.

PROPERTY INFORMATION

Form with fields: BLOCK AND PARCEL, DATE PROPERTY WAS ACQUIRED, PROPERTY LOCATION, OTHER PROPERTY USES (RESIDENTIAL, AGRICULTURAL), IS THE PROPERTY OWNER OCCUPIED (YES, NO), IF NO PLEASE STATE TENANT'S NAME, DATE CONSTRUCTION COMMENCED, DATE CONSTRUCTION ENDED.

SUPPORTING DOCUMENTS

THE FOLLOWING DOCUMENTS MUST BE SUBMITTED ALONG WITH THE APPLICATION IN ORDER FOR THE EXEMPTION REQUEST TO BE COMPLETED. INDICATE WHICH SUPPORTING DOCUMENTS ARE BEING SUBMITTED ALONG WITH THE APPLICATION BY TICKING THE BOX NEXT THE DOCUMENT TITLE. (PLEASE SUBMIT COPIES AND NOT ORIGINAL DOCUMENTS).

Table with 2 columns: Document Title, Submission Status (checkbox). Rows include LUCELEC SERVICE AGREEMENT, DCA APPROVAL, LAND REGISTER, COMMERCIAL PROPERTY VALUATION.

GENERAL DECLARATION

Declaration box containing text: I HEREBY DECLARE THAT THE INFORMATION GIVEN IN THIS PROPERTY TAX EXEMPTION REQUEST FORM AND ALL DOCUMENTS ATTACHED ARE TRUE, CORRECT AND COMPLETE. Includes fields for TAXPAYER SIGNATURE and DATE.